
When and where is the DDEEA Graduation?

The DDEEA Graduation will be held **Thursday, May 11 at 5:00 PM in Memorial Union's Shannon Hall**. Memorial Union is located at 800 Langdon St. in Madison. The ceremony will go until about 7:30pm, and a reception for all graduates, their friends, and family will follow in the Great Hall. The reception will take place until 9pm.

Do I need to register to walk in our ceremony?

Yes! You must [apply to graduate with the University](#) AND [register to attend our DDEEA graduation](#).

What time should I get to Memorial Union and where do I check in?

Please arrive to the event **beginning at 3:45pm and no later than 4:00 PM** and check-in at your Program's registration table- locations to come.

Do I need to bring anything?

When you arrive to the event you should come dressed in your cap and gown. Any additional items can be stored in your holding room during the ceremony. We cannot take responsibility for items left behind, so please bring only what you need, and leave valuables at home.

Where will groups be meeting and where are pictures taken before we line-up for the processional?

All DDEEA Programs will meet in the Play Circle located on the 2nd floor of Memorial Union, above the box office. Group photos will be taken in the Festival Room; DDEEA Staff will be around to guide students to the Festival Room when it's their Program's turn for their group photo. Please note that group photos begin promptly at 4:00pm and end promptly at 5:00pm

What time should my family and friends arrive and where should they go?

The doors to the **Shannon Hall will open at approximately 5:00 PM**. At that time, your guests may enter and take any available seats on the upper levels. If you are unable to physically give the ticket to your guest, you may leave it in the care of DDEEA Staff at the Operations Table outside the theater. You'll leave the tickets labeled with **your** name.

Where and when is the reception?

The reception will immediately follow the ceremony in the Great Hall on the fourth floor of the Memorial Union. Tripp Commons on the second floor will be used when the Great Hall is full.

What should I expect from the reception?

Receptions in Tripp Commons and the Great Hall will be held concurrently to accommodate our large number of guests. Buffet dinner will be served in both rooms, which consists of a diverse menu, and takes into consideration the dietary needs of those who prefer vegetarian, vegan, and gluten free options.

What should I do if I have a guest with mobility issues?

Please inform Kristina Flores (events@cdo.wisc.edu) if you or your guests have any accessibility

issues, and we will do our best to accommodate your needs. The venue has access for guests who use a wheelchair and seats for their companions, as well as seating for those who prefer not to use stairs. Letting us know well in advance ensures a welcoming experience for your family and friends.

What do I do if I need additional tickets?

Every graduate who signed up, will receive **free tickets** to the event. The amount of tickets depends on how many graduates register by April 14th. Graduates themselves do not need a ticket. Beyond the allotted tickets, graduates have the opportunity to indicate whether or not they were interested in participating in a lottery for additional tickets in their registration for the DDEEA Graduation. Once the lottery is conducted, all **tickets will be distributed to the divisional Programs Directors to hand out to graduates**. Beyond that, graduates should communicate with their program about additional available tickets.

What is the general timeline of the event?

5:00 PM Doors Open

5:30 PM Processional begins

7:30 PM Reception begins

9:30 PM Reception ends

Is there a livestream link available?

Yes! Anyone can [watch the ceremony live online](#).

I have a personal, cultural, and/or religious concern about this event. What do I do?

We are happy to accommodate the needs of all graduates, and the best way for us to meet your needs is to **know about them in advance**. The following list is not exhaustive but are examples of things you can email Kristina Flores (events@cdo.wisc.edu) and we will work together to accommodate your needs.

- Accommodating those with mobility impairments or those who use a wheelchair
- Knowing in advance the location of gender inclusive restrooms
- **Anything else you would like to share and have handled with respect and discretion. This is *your* ceremony and we seek for it to be as welcoming as possible.**

Where can I get my cap and gown?

The caps and gowns are sold by the UW Bookstore. To find more information on the caps and gowns please follow this link: <http://www.uwbookstore.com/May-Graduation-Timeline>

I need more info on the Commencement Ceremony at Camp

Randall. Check out www.commencement.wisc.edu

Via this link, you can find anything and everything related to Wisconsin's general graduation ceremony.

What should I wear?

Please come to the event dressed in your cap and gown and be mindful that you will be walking up



and down stairs as you make your way onto the stage. Please wear dress shoes that you feel comfortable walking in. You can find more information on when, where, and how to get a cap and gown by accessing the following link: <http://www.uwbookstore.com/May-Graduation-Timeline>

Can I decorate my cap and/or wear things that are important to me? Yes! We do require that you wear the cap, gown, and tassel to participate in our ceremony. Many students choose to wear stoles, awards, corsages, medallions, or leis that represent their campus involvement or cultural heritage.

I cannot attend the ceremony. Will my name still be printed in the Program?

Yes! We add all students who applied to graduate this spring to our DDEEA Graduation Program.

Note: Every student will be added to the printed program except those who have a FERPA hold. We take your security seriously and will not print any information that goes against your FERPA settings.

Where do I park?

There is parking information available on the official commencement website. But overall, parking will be extremely difficult to find during the weekend of graduation and traffic will be even worse. Please plan accordingly. The University should put out information on shuttles closer to graduation.

I have additional questions and/or concerns that were not answered in this email. Who should I talk to? Please either contact your specific program Director with any questions and/or concerns that you may have or contact Kristina Flores (events@cdo.wisc.edu)

We are excited to share this special day with you and your guests, and we hope that this event will give you the opportunity to create memories that will last a lifetime. Please do not hesitate to reach out if you have any questions or concerns.